

UNOY Peacebuilders

INTERNS and VOLUNTARY POSITIONS

Spring/Summer 2008



The **United Network of Young Peacebuilders** (UNOY Peacebuilders) is a network of youth organisations active in the field of peacebuilding. Its secretariat is based in The Hague, The Netherlands and is run by an international team of interns and volunteers.

UNOY Peacebuilders internships **offer young people an opportunity to have work experience in the field of peace-building, join an enthusiastic international team, learn new skills and be in contact with youth and organizations from around the world.**

Important notice: at this moment we can offer internships only to legal residents or citizens of the EU.

Unpaid positions and internships:

We cover simple lunch and small work related travel expenses within the Netherlands. Volunteers receive in house training and are fully part of the team in the office. Below some of our current positions:

Peace Education Training Project Officer

Minimum 20-28 hours a week

Minimum 5 months

Starting immediately

Special criteria:

Need to be available 21 July till 16 August, full time during training 2-16 August.

Needs to be student or related to the University Utrecht in some way, and live in or near to Utrecht.

African Programme Officer

Minimum 24 - 32 hours a week

Minimum 5 months

Starting end of May 2008

Advocacy Programme Officer

Minimum 32 – 40 hours a week

Minimum 5 months

Starting: end of May 2008

On an ongoing basis, we offer [volunteer positions](#): Preferred minimum 8 hours a week

NB: The above positions can be combined and do not exclude other possibilities for internships and/or volunteer activities, please contact us to find out more!

Applications with CV and letter stating your *motivation* and *availability* should be directed to:

Ms. Cristiana Conte, Tel +31-703-647799, E-mail: coordinator@unoy.org, www.unoy.org
Feel free to contact us if you have any questions!

More details about intern and volunteer positions

Unpaid Internship: Peace Education Training Project Officer

Minimum 20-28 hours a week

Minimum five months

Starting immediately

Special criteria:

Need to be available 21 July till 16 August, full time during training 2-16 August.

Needs to be student or related to the University Utrecht in some way, and live in or near to Utrecht.

Tasks

CO-coordinate the preparations and implementation of the Summer school course 'Peace, Justice and Human rights education' of the University of Utrecht.

Maintain communication with the course participants, lecturers and other organisers in the team.

Assist the course director with development and implementation of the classes, including: PR, organisational matters with the university and other organisations related, registration and general support for the participants and lecturers.

Within a team ensure the implementation of the Summer School course in August.

Support the evaluation and reporting of the Summer School project.

Requirements

Some relevant experience in the field of peace-building / youth work, education.

Last years or degree in Higher education and/or post-graduate studies (preferred)

Leadership, planning, project writing and intercultural communication skills (preferred)

Computer skills.

Fluency in English and Dutch.

Enthusiasm and commitment

Flexibility and capability to work independently and in a team

Available in the summer period specially 21 July till 16 August, and full time available during the summer course 2-16 August.

Knowledge of the University of Utrecht (for example student) and living in Utrecht (preferred)

Age between 20 and 29

Unpaid Internship: African Programme Officer

Minimum 24-32 hours a week

Minimum 5 months

Starting: end of May 2008

Tasks

Co-coordinate and assist in the preparation and development of the Building Peace Skills Training Seminar for African youth leaders in Kenya, August 2008

Assist in the fundraising efforts related to the preparation of the African Building Peace Skills Training Seminar

Assist in the preparations for the African Student Conference

Support the evaluation and reporting of these African Projects

Assist Develop and co-coordinate UNOY Peacebuilders activities in Africa.

Ensure that the communication flows among members is dynamic and effective.

Support our African members in the implementation of their projects and link them up to the Peace It Together Campaign.

Moderate e-groups

Requirements

Some relevant experience in the field of peace-building / youth work in Africa

Very good English writing skills

Experience in the field of fundraising (preferred)

Good research and writing skills for fundraising applications

Last years or degree in Higher education and/or post-graduate studies (preferred)

Leadership, planning, project writing and intercultural communication skills (preferred)
Computer skills
Fluency in English and high level of French is a plus.
Enthusiasm and commitment
Flexibility and capability to work independently and in a team
Age between 20 and 29

Unpaid Internship: Advocacy Programme Officer

Minimum 32-40 hours a week
Minimum five months
Starting: end of May 2008

Tasks

Develop and plan UNOY Peacebuilders advocacy program in close cooperation with the existing advocacy team
Ensure good communication with the global campaign partners
Develop reports and other documents on UNOY Peacebuilders advocacy policies and program
Set up advocacy activities, e.g. small events, trips and lobby activities
Assist in fundraising activities for advocacy activities

Requirements

Relevant experience/ interest in the field of peace-building and youth work
Experience/interest in advocacy and/ or violence against children and youth.
Last years or degree in Higher education and/or post-graduate studies (preferred)
Leadership, planning, project writing and intercultural communication skills (preferred)
Computer skills
Fluency in English. Dutch, French and/ or Spanish a plus.
Enthusiasm and commitment
Flexibility and capability to work independently and in a team
Age between 20 and 29

Volunteers

Assistance with UNOY activities
Minimum 8 hours per week

One or more of below tasks according to skills and interest:

Assist in the organisation of training seminars for youth leaders
Collaborate in projects in the fields of non-violent conflict resolution/transformation, reconciliation, peace-building, human rights, peace education, youth advocacy, small arms and similar fields.
Preparing training modules, documents, editing newsletters, Translation of documents, PR activities in the Netherlands and other odd jobs
Leading/Moderating the forum discussions in the above fields
Administration tasks
Improve website and help with technical issues

Requirements

Preferably a University degree in a related area
Computer skills
Fluency in English, knowledge or fluency in other languages is a plus
Enthusiasm and commitment
Flexibility and capability to work independently and in a team
Age between 18 and 29