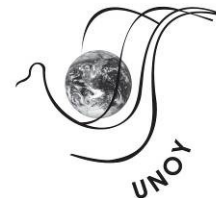


UNOY Peacebuilders

CALL FOR INTERNS



The **United Network of Young Peacebuilders** (UNOY Peacebuilders) is a network of youth organisations active in the field of peacebuilding. Its Secretariat is based in The Hague, The Netherlands and is run by an international team of interns and volunteers.

UNOY Peacebuilders internships **offer young people an opportunity to gain work experience in the field of peace-building, join an enthusiastic international team, learn new skills and be in contact with youth and organizations from around the world.**

Internship, volunteer & paid positions

On an ongoing basis, we offer volunteer and internship positions. Please note that some of these positions may be combined. Below you find current internship positions that recently opened up:

Advocacy and Outreach Officer

Minimum: 16-28 hours a week

Starting: May

Minimum: 5-6 months

Deadline: 1 April 2011

Regional Network Officer

Minimum: 16-28 hours a week

Starting: 1 April 2011

Minimum: 5-6 months

Deadline: June 2011

Fundraising Officer

Minimum: 16-28 hours a week

Starting: As soon as possible

Minimum: 5-6 months

Deadline: as soon as possible

Africa Desk Officer

Minimum: 16-28 hours a week

Starting: Summer 2010 (date to be confirmed)

Minimum: 5-6 months

Deadline: 1 June 2011

Gender Officer

Minimum: 16-28 hours a week

Starting: Summer 2010 (date to be confirmed)

Minimum: 5-6 months

Deadline: 1 May 2011

Project Officer

Minimum: 16-28 hours a week

Starting: April 2011

Minimum: 5-6 months

Deadline: 1 March 2011

Important notice: We can offer internships only to legal residents or citizens of the EU. We encourage men to apply.

We cover simple lunch and work related travel expenses within The Netherlands. Volunteers also receive in-house training and are fully part of the team in the office.

Applications for the positions or questions should be directed to the email address indicated under the detailed description of each position.

Please include a CV and letter stating your motivation and availability. Please include in the subject line which position(s) you are interested in/applying for and where you found the call for interns.

Feel free to contact us for a more detailed description of the intern and volunteer positions!

Fundraising Officer

Unpaid Internship

Minimum: 16-28 hours

Starting: As soon as possible

Minimum: 5-6 months

Deadline: 31 January 2011

Tasks

- Develop UNOY Peacebuilders' fundraising strategy
- Maintain donor database
- Develop UNOY Peacebuilders image with donors and external parties
- Investigate new partnerships opportunities
- Prepare and disseminate monthly fundraising digests
- Advice and support members on fundraising opportunities
- Create a fundraising toolkit

Requirements

- Relevant experience/ interest in the field of peace-building and youth work
- Experience/interest in fundraising
- Last year or degree in Higher education and/or post-graduate studies (preferred)
- Leadership, planning, project writing and intercultural communication skills (preferred)
- Computer skills
- Fluency in English.
- Enthusiasm and commitment
- Flexibility and capability to work independently and in a team
- Age between 20 and 29

Please email stephanie.moy@unoy.org for more information or to apply for the position. Please include a CV and letter stating your motivation and availability.

Africa Desk Officer

Unpaid internship

Minimum: 16-28 hours

Starting: August 2010

Minimum: 5-6 months

Deadline: 1 June 2010

Tasks

- Develop, coordinate and lead UNOY Peacebuilders activities in Africa.
- Ensure that the communication flow among members is dynamic and effective.
- Support our African members in the implementation of their projects

- Moderate e-groups
- Develop, fundraise for, plan and implement a training course for African members
- Assisting in other representative, administrative and secretarial tasks if needed.

Requirements

- Some relevant experience in the field of peace-building / youth work in Africa
- Second/third year or degree in Higher education and/or post-graduate studies
- Leadership, planning, project writing and intercultural communication skills (preferred)
- Able to work independently
- Computer skills
- Fluency in English and high level of French is a plus.
- Team spirit, enthusiasm and commitment
- Flexibility and capability to work independently and in a team
- Age between 20 and 29

Please email lillian.solheim@unoy.org for more information or to apply for the position. Please include a CV and letter stating your motivation and availability.

Advocacy and Outreach Officer

Unpaid Internship

Starting: 1 June 2011

Minimum: 16-28 hours

Deadline: 31 March 2011

Tasks

- Develop and plan UNOY Peacebuilders advocacy program in close cooperation with the existing advocacy team
- Set up advocacy activities, e.g. small events, trips and lobby activities
- Assist in fundraising activities for advocacy activities
- Proposal writing
- Write toolkit on advocacy
- Implement UNOY Peacebuilders communications strategy in close cooperation with the existing communications team.
- Edit and create new communications tools (press pack)
- Implement PR plan
- Edit newsletter and write articles for news blog
- Plan and implement UNOY Peacebuilders' new website (includes reviewing content on current website and proposing new material for new website as well as liaising with graphic designer and web developer on new website)
- Editing and follow-up of a toolkit on peacebuilding and intercultural dialogue
- Editing the website

Requirements

- Relevant experience/ interest in the field of peace-building and youth work
- Experience/interest in advocacy, communication and website development
- Last years or degree in Higher education and/or post-graduate studies (preferred)
- Leadership, planning, project writing and intercultural communication skills (preferred)
- Experience with news blogs, newsletter editing and open source content management systems (preferred)
- Computer skills. Graphic design and publishing skills a plus.
- Fluency in English.
- Enthusiasm and commitment
- Flexibility and capability to work independently and in a team
- Age between 20 and 29

Please email stephanie.moy@unoy.org for more information or to apply for the position. Please include a CV and letter stating your motivation and availability.

Gender Program Officer

Unpaid Internship

Starting: Summer 2010

Minimum: 16-28 hours

Deadline: 1 May

Tasks

- Implement 2-day gender training in The Netherlands
- Develop proposal for and plan a week long gender training for European youth
- Edit and disseminate a toolkit on gender mainstreaming for youth organisations
- Maintain communication and disseminate information on gender in the network
- Policy development and follow-up
- Update gender toolkit and prepare gender training modules

Requirements

- Relevant experience/ interest in the field of peace-building and youth work
- Experience/interest in gender
- Last years or degree in Higher education and/or post-graduate studies (preferred)
- Leadership, planning, project writing and intercultural communication skills (preferred)
- Computer skills
- Fluency in English.
- Enthusiasm and commitment
- Flexibility and capability to work independently and in a team
- Age between 20 and 29

Please email lillian.solheim@unoy.org for more information or to apply for the position. Please include a CV and letter stating your motivation and availability.

Regional Network Officer

Unpaid internship

Minimum: 16-28 hours

Starting: June 2010

Minimum: 5-6 months

Deadline: 1 April 2010

Task

- Develop, coordinate and lead UNOY Peacebuilders activities in Europe, Latin-America and Asia.
- Ensure that the communication flows among members is dynamic and effective.
- Support our members in the implementation of their projects and link them up to increase the cooperation between the members in the region.
- Project development, proposal writing and fundraising for European projects
- Moderation of discussion groups
- Plan the annual International Steering Group meeting and facilitate effective communication amongst members of the ISG
- Identify events and stories to be profiled in the monthly newsletter
- Prepare annual call for new members
- Respond to queries from potential affiliates and members.
- Develop and improve the Peacetoken system
- Maintain communication with affiliates and respond to general email inquiries

Requirements

- Some relevant experience in the field of peace-building and youth work
- Last years or degree in Higher education and/or post-graduate studies (preferred)
- Leadership, planning, project writing and intercultural communication skills (preferred)
- Computer skills
- Fluency in English, Spanish a plus
- Enthusiasm and commitment
- Flexibility and capability to work independently and in a team
- Age between 20 and 29

Please email lillian.solheim@unoy.org for more information or to apply for the position. Please include a CV and letter stating your motivation and availability.

Project Officer

Unpaid Internship

Minimum: 16-28 hours

Starting: April

Minimum: 5-6 months

Deadline: 1 March 2010

Tasks

- Develop and implement UNOY Peacebuilders' project
- Investigate new partnerships and project opportunities
- Prepare fundraising proposals and write project reports

Requirements

- Relevant experience/ interest in the field of peace-building and youth work
- Experience/interest in project management fundraising
- Last year or degree in Higher education and/or post-graduate studies (preferred)
- Leadership, planning, project writing and intercultural communication skills (preferred)
- Computer skills
- Fluency in English.
- Enthusiasm and commitment
- Flexibility and capability to work independently and in a team
- Age between 20 and 29

Please email lillian.solheim@gmail.com for more information or to apply for the position. Please include a CV and letter stating your motivation and availability.